


AFZX-HC-CO

SUBJECT: Policy Letter 1-7, Temporary Duty Reimbursement and Individual Travel Card Management

d. Battalion S4 provides monthly credit card delinquency reports to their chain of command on or about the 12th of each month. Commanders take appropriate action to resolve payment issues. Provide update to Brigade S4 on actions taken NLT the 20th of each month.

3. Point of contact for this action is Warrior Brigade S4 at DSN 863-2528, or CML (337) 531-2528.

“WARRIORS!”



JOHN M. MOORE
COL, IN
Commanding